



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y dre, Abergwaun, Sir benfro, SA65 9HE
Clerk/Clerc: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **Minutes** of the Governance Committee meeting of the Fishguard & Goodwick Town Council held at 7pm on Tuesday 19th May 2026.
The meeting was multilocational.

Clerk: *Rachel Thomson*
Rachel Thomson

Cllr S Hughes was in the Chair

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question.

Minutes

STANDING ORDERS WERE ADOPTED

1. **Election of Chair and Vice Chair:**

Election of a Chair and Vice Chair of the Governance Committee for the Civic Year 2026-2027.

Chair: Cllr S Hughes was elected as Chair of this Committee. Proposed Cllr Murphy, seconded Cllr Allison, unanimous.

Vice Chair: Cllr Allison was elected as Vice Chair of this Committee. Proposed Cllr Allison, seconded Cllr Murphy, unanimous.

2. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs S Hughes, Allison, Murphy and Davidson (online).

Apologies reviewed: Cllr T Hughes (work commitment), it was resolved to accept this apology.

3. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

None were declared.

4. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 17th March 2026 as a true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record. Proposed Cllr Murphy, seconded Cllr Davidson, unanimous.

5. **Concerns and Complaints policy:**

Annual Review of this policy; resolve to agree any changes and to recommend that Full council adopt this policy.

One updated online link was noted and it was resolved to recommend Full Council adopt this policy. Proposed Cllr Davidson, seconded Cllr Allison, unanimous.

6. **Health and Safety Policy:**

Annual Review of this policy; resolve to agree any changes and to recommend that Full Council adopt this policy.

Subject to one agreed minor amendment, it was resolved to recommend Full Council adopt this policy. Proposed Cllr Allison, seconded Cllr Allison, unanimous.

7. **Financial risk Assessment:**

Annual Review of this Schedule; resolve to agree any changes and to recommend that Full Council adopt this schedule.

It was resolved to recommend Full Council adopt this Financial Risk Assessment. Proposed Cllr Davidson, seconded Cllr Murphy, unanimous.

8. **Notice Board and 'What's On Page' Policy:**

Annual Review of this policy; resolve to agree any changes and to recommend that Full Council adopt this policy.

Subject to one agreed amendment, it was resolved to recommend that Full Council adopt this policy. Proposed Cllr Allison, seconded Cllr Davidson, unanimous.

Date of next meeting: Tuesday 16th June 2026

Meeting Closed: 7.17pm

Signed:

Date:

Position:

Meeting Ref: G/26-05